

**Agenda City of Salem
Regular City Council Meeting December 19, 2016
6:00 PM Regular Session**

- I. Call to Order & Roll Call**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**
- V. City Council Action**
 - 1. Consent Agenda
 - a. Approval of Minutes – December 5, 2016
 - 2. Approval of Bills Payable
 - 3. Presentation by USA Management Regarding Contract to Oversee Operation of Salem Pool for 2017 Season
 - 4. Approval of Agreement with YMCA for Recreational Services
 - 5. Selection of Bond Advisor for Refinance of 2009 Series Bond
 - 6. Approval of Travel Ordinance
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. Finance Director Report**
- IX. City Council Report**
- X. Executive Session**
 - 1. 5 ILCS 120/2(c)(11) - Litigation
- XI. Adjournment**

Bill Gruen City
Manager

**MINUTES
REGULAR CITY COUNCIL MEETING
DECEMBER 19, 2016**

- I. CALL TO ORDER**
The regular December 19, 2016 meeting of the City Council was convened at 6:00 p.m. and called to order by Mayor Rex Barbee.
- Council members present:**
Councilman Tim Hudspeth
Councilman Nic Farley
Councilman Craig Morton
Councilwoman Sue Morgan
Mayor Rex Barbee
- Council members absent:**
None
- Others Present:**
- | | |
|--------------------------------------|--|
| City Manager Bill Gruen | City Clerk Bev Quinn |
| Finance Director Ben Stratemeyer | Chief of Police Sean Reynolds |
| Public Works Director John Pruden | Code Enforcement Officer Brian Hunt |
| Animal Control Officer Paul Wimberly | City Attorney Mike Jones |
| Members of the Media and Public | Economic Development Director Jeanne Gustafson |
- II. PRAYER AND PLEDGE OF ALLEGIANCE**
Opening prayer was given by Councilwoman Sue Morgan, followed by the Pledge of Allegiance to the Flag.
- III. PRESENTATION OF PETITIONS/PUBLIC COMMENTS – None.**
- IV. MAYOR'S REPORT AND PRESENTATIONS**
Mayor Barbee thanked the Daffy Dill Garden Club for the Christmas Decorations uptown, and commended the Salem Community Theatre Board for the Polar Express program, which went very well.
- V. CITY COUNCIL ACTION**
1. Consent Agenda

a. Approval of Minutes – December 5, 2016

Motion was made by Councilwoman Morgan and seconded by Councilman Farley to approve the consent agenda as presented. Roll call vote: AYES: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.

2. Bills Payable

Finance Director Ben Stratemeyer indicated there is an addition to the Bills Payable of \$25,000 to the Bryan Bennett Library. This is a Council commitment to the library each year, and is generally paid in November. ***Motion was made by Councilman Farley and seconded by Councilwoman Morgan to approve the Bills Payable as amended. Roll call vote: Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Councilman Farley, Mayor Barbee.***

3. Presentation by USA Management Regarding Contract to Oversee Operation of Salem Pool for 2017 Season

City Manager Gruen introduced John Williams, CEO of USA Management, whom he met at a City Manager's conference in Kansas City, KS. Mr. Williams indicated his firm currently has invested about 30 hours into researching the City's current operation of the Aquatic Center. Mr. Williams indicated that their management goal is to increase efficiency through management software. All of the information regarding pool operation, i.e. reports, schedules, etc. will be available on the internet. Additionally, in discussing this with City Manager Gruen, they feel the management staff currently in place can be trained to use the software and operate as USA Management team members. Mr. Williams indicated the first year would be transitional, and would be the shift from City employees to USA Management employees. The operation would be "branded" as a City program, and they would have personnel on the ground to set up a sound management program. Current managers would receive training and support at a neighboring system. Mr. Williams added that through his vast contacts, he can guarantee that all guard suits and lifeguard training would be paid for 100% by sponsors.

Mr. Williams indicated USA Management would provide safety systems that have successfully reduced the percentage of drownings. Swim tests and life preservers would be part of the program. Additionally, they provide "active lifeguarding", which requires guards to get out of their stands and scanning their zones. The body movement helps keep the guards' minds and bodies fresh.

Mr. Williams indicated USA Management has a private partnership with Nike, who would provide all uniforms. Additionally, training is provided to the guards at no charge. One of their mottos is "we will not let finances get in the way of safety".

Another goal is active marketing of memberships, with the push starting in January. Those purchasing memberships could pay for them over the spring months, and have them paid for before summer. If they are not spending the average of \$35.00 to get in, they are more likely to spend those funds on other merchandise or concessions. Mr. Williams indicated their services also include the opening and closing of the pool at the beginning and end of the season, and they can also implement concession management and chemical purchase, with a 50-55% reduction in chemical prices.

Mr. Williams indicated by making small adjustments, he can provide large savings and manage the pool at a lower cost than last season's cost. Mayor Barbee thanked Mr. Williams for his presentation, and indicated the Council would review the information provided and make a decision at a future meeting.

4. Approval of Agreement with YMCA for Recreational Services

City Manager Gruen indicated a draft agreement with the YMCA was provided to Council in their agenda packets. The manager's notes are as follows:

- ✓ The YMCA appears to be doing good work in Salem. The City's and the YMCA's mission for the community is essentially the same, so it makes sense to work together.

- ✓ There are efforts being made to construct a permanent home for the YMCA in Salem. The City and YMCA cooperating on recreational programming helps efforts to create a permanent home for the YMCA.
- ✓ The cost sharing outlined in the attached agreement is requested by the YMCA to help cover costs related to implementing recreational programming in Salem. The outlined cost sharing remains favorable for the City. Mr. Gruen indicated he sees a future where the City's cost sharing fluctuates based upon revenues generated by programming. There is a limit to the amount the City can contribute to this arrangement after which we would be compelled to terminate the agreement. The YMCA is granted that same right in the agreement.

City Manager Gruen indicated the draft agreement does not contain oversight of the pool, but it could. The first-year agreement had a cost to the City of \$24,000. Dominic Santomassimo of the YMCA has proposed cost structure of \$47,975, which would still be a savings over hiring our own Recreation Director. This would be \$25,000 for a director and \$22,975 for programming, and anything over the \$22,975 would be split 50/50 between the YMCA and the City.

Councilwoman Morgan indicated Jed Casburn does a great job, and the YMCA has been a good fit. Mr. Casburn takes care of the recreation programs, and at a savings to the City. Mayor Barbee indicated the YMCA's request is not unreasonable.

Councilman Morton asked why the amount requested is double last year's cost. Mr. Gruen indicated he would talk to the YMCA and get more specifics on the increase.

YMCA Director Jed Casburn indicated it has been an honor to serve the community and he feels like the YMCA has found a home. Casburn added that he has enjoyed doing the recreation programming for Salem.

YMCA Board Member Dianna Morrison asked what objections were being raised. Councilman Morton indicated that you usually see a 5% or 10% increase in a cost, and this is a 100% increase. Ms. Morrison indicated the YMCA just scraped by this past year, and it needs to continue to grow. It also has a scholarship fund, which means no child is left out of program because his/her family cannot afford it. Additionally, every YMCA Board Member must guarantee that they will each raise \$1,200 towards this scholarship fund. Allowing everyone who wants to participate provides a happy, healthy community. Councilman Farley indicated the YMCA is a good product to have in Salem. City Manager Gruen indicated he would request a letter of explanation from Dominic Santomassimo.

5. Selection of Bond Advisor for Refinance of 2009 Series Bond

City Manager Gruen indicated he is requesting that City Council select a bond advisor to assist the City with the refinance of the 2009 bond. (*Presentations were heard at the last meeting.*) The fees proposed for services by the firms are manageable and could be rolled into the overall costs incurred with a refinance. Mr. Gruen added that after reviewing the proposals, he would be willing to work with any of the three who submitted proposals, but he is recommending the City go with Speer. Councilman Morton asked if the City could save \$10,000 by doing it without an advisor. Councilman Farley responded that the fee paid to the advisor is money well spent. Councilwoman Morgan indicated she liked working with Chris Collier on the last bond refinance when he was with Edward Jones, and she would like to see the City go with Hilltop Securities. Mayor Barbee indicated his preference would be Hilltop Securities, as well. Finance Director Ben Stratemeyer indicated Mr. McCanna of Speer would not be the placing agent, only the advisor, which would avoid any potential conflict. ***Motion was made by Councilman Farley and seconded by Councilman Morton to select Speer as the bond advisor for the 2009 bond refinance. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Mayor Barbee. NAYS: Councilwoman Morgan. Motion carried.***

6. Approval of Travel Ordinance

City Manager Gruen indicated the State of Illinois is requiring that all municipalities adopt a travel ordinance. Mr. Gruen indicated he is suggesting the following:

<u>Item</u>	<u>Amount</u>
Breakfast	\$15.00
Lunch	\$15.00
Dinner	\$25.00
Hotel	\$300.00/night
Mileage	Federal mileage limit

Councilman Farley asked about planes, trains, and taxi fares. Mr. Gruen indicated what he has proposed is a start, and it can be amended if we see that additional items need to be added. During discussion, it was determined that \$15.00 for lunch and \$25.00 for dinner might be a little low.

Motion was made by Councilman Hudspeth and seconded by Councilwoman Morgan that the Travel Ordinance be adopted as presented, with the maximum for lunch increased to \$20.00 and the maximum for dinner increased to \$30.00. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.

VI. CITY MANAGER REPORT

City Manager Gruen reported that it appears that the Armory eagles are in good enough shape to save. There is a superficial crack on the one the Department of Military Affairs has selected to give to Salem. Councilman Farley indicated she has spoken with Ellen McMackin Spencer, and she has the plaque that was sent to her by the Department of Military Affairs naming the armory after her father, Charles McMackin. Mrs. Spencer would like the plaque placed on the base of the eagle. Mr. Gruen added that another plaque is being provided by the State of Illinois. Councilman Farley indicated Mrs. Spencer would be satisfied with her plaque being placed on the back of the base. Councilman Farley added that he would like to see the eagle cleaned before it is placed on the pedestal.

VII. CITY ATTORNEY REPORT – No report.

VIII. FINANCE DIRECTOR REPORT – No report.

IX. CITY COUNCIL REPORT

Councilman Farley commended the Police Department for attending an event that was directed at those who deal directly with Autism. The organizer said that DC Miller did a great job.

Councilman Hudspeth asked if there is a designated location for people to go in the extreme cold if their furnaces go out, etc. Mr. Gruen said the closest homeless shelter is in Mt. Vernon, but in extreme cases some of the churches help out and the hospital is open to the public during its visiting hours.

Mayor Barbee wished everyone a Merry Christmas and a Happy New Year.

X. EXECUTIVE SESSION

1. 5 ILCS 120/2 (c)(11) – Litigation

Motion was made by Councilman Hudspeth and seconded by Councilman Farley at 7:55 pm to enter into executive session, after a brief break, for the purpose of discussing litigation. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.

Return to open session at 8:04 pm.

XI. CITY COUNCIL ACTION

7. Approval of Lawsuit Settlement Agreement

Motion was made by Councilman Farley and seconded by Councilwoman Morgan to authorize the City Manager to enter into a settlement agreement with Rick and Kathleen Meador, subject to the final agreement containing substantially the same language that was used in the draft agreement. Roll call vote: AYES: Councilman Hudspeth, Councilman Farley, Councilman Morton, Councilwoman Morgan, Mayor Barbee. NAYS: None. Motion carried.

XII. ADJOURNMENT

As there was no further business to discuss, upon **motion by Councilman Farley and second by Councilman Hudspeth, the meeting was adjourned at 8:05 pm. Roll call vote: Councilman Farley, Councilman Morton, Councilwoman Morgan, Councilman Hudspeth, Mayor Barbee. NAYS: None. Motion carried.**

Bev Quinn, CMC
City Clerk

Minutes approved: _____